

## VISTA COURSE OUTLINE: USING LEARNING MODULES

Learning modules can be an effective organization tool inside Vista. This outlines a possible Vista course structure.

- Organize home page by weekly or lesson modules



- Create an introductory module that contains the syllabus, overview of course, required materials, help for using the course and an introductory video of the instructor.



## EXAMPLE: INFORMATION TO INCLUDE IN INTRODUCTORY MODULE

Online teaching allows you to more easily offer information in multiple formats, such as; text, video, audio and interactive modules so that students with different learning styles can choose the best solution for their learning needs. A text transcript should be provided for all video and audio presentations. When offering content in different formats, it is important to consistently use the same formats and to give your students links to download free players to open these.

*The following text and links could be included in the introductory module in your online course:*

**To fully enjoy the media richness of each course, we suggest you prepare by downloading the free players listed below. These same applications will be used through out the course.**

Lecture presentations and interactives can be viewed with a Flash player. To download a free flash player:

[http://www.adobe.com/shockwave/download/download.cgi?P1\\_Prod\\_Version=ShockwaveFI](http://www.adobe.com/shockwave/download/download.cgi?P1_Prod_Version=ShockwaveFI)

Video will be streamed as wmv files and may be viewed with Windows Media player. To download a free wmv player: <http://www.microsoft.com/windows/windowsmedia/player/10/default.aspx>

Additional audio files will be mp3 files and may be heard with a variety of audio players including Windows Media player.

Text documents are in pdf format and may be viewed with Acrobat Reader. Download a free player: <http://www.adobe.com/products/acrobat/readstep2.html>

Because of the multimedia content available in the courses, it is strongly suggested that you have access to a **broadband (highspeed) Internet** connection.

The course management system currently being used for delivery of the course is **WebCT Vista**. Upon acceptance into the program and, you will be given a Flashline ID and password that will allow you to log into Vista at <https://vista.kent.edu>. Before logging in, click on the browser check link which will walk you through configuring your computer for using Vista.

Vista's supported systems are listed below:

### Supported Operating Systems:

- Mac OS X 10.1. x
- Max OS X 10.2. x
- Microsoft Windows 98 Second Edition
- Microsoft Windows 2000
- Microsoft Windows XP

- **Supported Browsers for Windows :**

Microsoft IE	5.5 SP2, 6.0
Netscape	7.0, 7.1
AOL	8.0, 9.0
Mozilla	1.5, 1.6, 1.7

- **Supported Browsers for Macs :**

Microsoft IE	5.1 (OS X 10.1)
	5.2 (OS X 10.2)
Netscape	7.0, 7.1
AOL	OS X
Mozilla	1.5, 1.6, 1.7 (OS X)
Safari	1.2

- Organize each weekly/lesson module consistently throughout the course
  - Provide clear instructions to each lesson module.
  - All materials for that lesson should be contained within the module.
  - If video or audio narrated lectures are provided, also provide the PowerPoint and separate audio files for downloading.
  - Video or audio/PowerPoint lectures should be divided into modules of less than ten minutes.

**Table of Contents for Week 2 (Jan. 28 - Feb. 3)**

1. Instructions
  - 1.1. [Week 2 Overview](#)
2. Lecture
  - 2.1. [Lecture 2 Module 1](#)
  - 2.2. [Lecture 2 Module 2](#)
  - 2.3. [Lecture 2 Module 3](#)
  - 2.4. [Lecture 2 Module 4](#)
    - 2.4.1. Files for downloading
      - 2.4.1.1. [Lecture 2 Module 1 PowerPoint.ppt](#)
      - 2.4.1.2. [Lecture 2 Module 1 Audio.mp3](#)
      - 2.4.1.3. [Lecture 2 Module 2 PowerPoint.ppt](#)
      - 2.4.1.4. [Lecture 2 Module 2 Audio.mp3](#)
      - 2.4.1.5. [Lecture 2 Module 3 PowerPoint.ppt](#)
      - 2.4.1.6. [DRCM\\_L2\\_M3\\_allslides.mp3](#)
      - 2.4.1.7. [Lecture 2 Module 4 PowerPoint.ppt](#)
      - 2.4.1.8. [Lecture 2 Module 4 Audio.mp3](#)
3. Activities
  - 3.1. [Readings Wk. 2](#)
  - 3.2. [Week 2 Discussion Q.1](#)
  - 3.3. [Week 2 Discussion Q.2](#)
  - 3.4. [Week 2 Discussion Q.3](#)
  - 3.5. [Week 2 Discussion Q.4](#)
  - 3.6. [Tutorial Questions Week 2](#)
  - 3.7. [Journal Entry](#)
  - 3.8. [Case Study Assignment Preview](#)
4. [Summary and Review](#)

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Outline Thumbnails Notes Search

1. Document, Records & Content in Organization
2. Module 2 Objective & Scope
3. Drawing Management Systems
4. Drawing Mgmt Systems
5. Drawing Mgmt Systems
6. Drawing Mgmt Systems
7. Document Imaging Systems
8. Document Imaging Systems
9. Document Imaging Systems
10. Document Imaging Systems
11. Document Imaging Systems
12. Document Imaging Systems
13. WorkflowBusiness Process Management S
14. WorkflowBPM Systems
15. WorkflowBPM systems
16. WorkflowBPM systems
17. WorkflowBPM system
18. WorkflowBPM
19. WorkflowBPM

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## EXAMPLE: LEARNING MODULE OUTLINE

### Instructions

State the objectives for the lesson, expected level of involvement, activities, and assignments/assessments due this week with weekly points that can be achieved. Also preview upcoming assignments/assessments.

### Lecture

Compiled lecture - PowerPoint with audio or video narration.

### Files for Downloading

Lecture PowerPoint slides

Lecture narration in audio format

### Lesson Activities

**Reading Assignment**

**Discussion Questions**

**Tutorial Questions**

**Journal Entry**

**Case Study Assignment**

### Supplemental Activities

## **Supplemental Reading**

### **Podcasts**

### **Internet Research**

## **Summary and Review**

Include grading points available for the week, key learning points, upcoming assignments, etc.